

**Plumsted Township Board of Fire Commissioners
District #1
P.O. Box 267
New Egypt, New Jersey 08533
Monthly Meeting Minutes**

The regular meeting of the Plumsted Township Board of Fire Commissioners was held on Monday March 5th, 2018 with the Open Public Meetings Act, Chairman Gindlesperger announced that the notice of his meeting was contained in the annual meeting schedule furnished to The Trenton Times, and The Trentonian. Posted on the Municipal bulletin board and filed with the municipal clerk.

The Meeting was brought to order at 7:00 pm

Board Members Present:

**Robert Brady
David Gindlesperger
Ken Hagen
Marven Howell
Don Robbins**

Also, Present:

**Richard Braslow
Suzy Heller**

Reorganization: A motion was made to adopt the following resolutions by Ken Hagen. Seconded by Don Robbins

- *Authorizing the Award of a Non-Fair and Open Contract for Accounting Services
- *Authorizing the Award of a Non-Fair and Open Contract for Legal Services
- *Authorizing the Award of a Non-Fair and Open Contract for Auditing Services
- *Adoption of Cash Management Plan
- *Authorizing Regular Meeting Schedule for the 2018-2019 year
- *Designation of Official Newspapers for Publications for the 2018-2019 year
- *Approval and Payment of Claims
- *Designating Surety Bonds for Commissioners

A motion was made by Ken Hagen to keep board members in current position. Seconded by Don Robbins.

***Robert Brady and David Gindlesperger were sworn in as commissioners**

The board reviewed February's regular meeting minutes. No changes noted Motion was made by Don Robbins to approve the minutes as presented. Seconded by Ken Hagen

Treasurer's Report:

-Suzy Heller reviewed the report with the board. No changes noted. Motion was made by Ken Hagen to approve the report as presented. Marven Howell seconded

Correspondence: Thank you letter from Ms. Peters for smoke detectors

Old Business:

-The board discussed the buildings on the purchased property is ready for demolition. The fence to go around the property will cost \$1500.00. A motion was made by Robert Brady to purchase fence. Seconded by Ken Hagen

-The board discussed the EMS building: garage door was repaired, heater was repaired, exterior light on front of pole barn was fixed. Battery and oil change on generator, will send bills to tower company for reimbursement.

-Jodi Byrne addressed the board with an update on the ambulance

-Board discussed issues with web supplier, Matt Jakob obtained quotes. Ken Hagen will contact Ron Murdza and discuss issues before any changes are made.

-Kevin Panacek addressed board regarding truck and radio issues

-ID tags- Joe Paolo stated that they are ready to go, just need to get everyone together to complete.

New Business:

Marven Howell stated that he contacted JCP&L regarding a new pole from road to fire house. A motion was made by Don Robbins to purchase conduit needed for electric. Seconded by Robert Brady

Chief's Report:

Chief Byrne reported the following:

-February 2018- 33 fire calls with 14 different types

-300 forms for OSHA and PEOSHA completed

-Resolved billing issues with NAPA

-Oceans of Love- 3/29/18 will give baskets to needy families

-Spoke with David Leutwyler regarding issues with the DAM, any and all requests must be in writing (email OK).

-Matt and Dee are working on ways to track inventory using a barcoding system

-Rick and Jodi will be attending a meeting regarding new radios

-Discussed Knox Boxes

-Dave Gindlesperger stated that EMS rigs will be getting radios, just have to send copy of contract

EMS report:

Captain Jodi Byrne reported the following:

-February 2018- 96 calls with 18 refusals

-Core refresher class 7/26-7/29

-Letter of resignation received from Christopher Parks. Letter requesting leave of absence from Ryan Garrity. Jodi will respond to them both

-A motion was made to adopt a resolution by Don Robbins to hire Patrick Donoher as per diem FF/EMT. Seconded by Ken Hagen

-Discussed AR resources, collection agency after our collections. Ivy will provide Jodi a list to go through and will decide who want to send to AR for further collection actions.

LEA report:

- Joe Paolo stated that he emailed his monthly report to the board
- Joe stated that National Night out will be held on 8/7/18, he will reach out to the police for their participation
- SCBA flow testing will be done on 3/13/18

Mechanics report:

Kevin Panacek reported the following:

- He stated that he is waiting for pricing on repairs needed on 3911, other items are mostly cosmetic, roll up doors. LED lighting update will cost \$12-\$15K. Kevin doesn't feel needs a whole paint job, runs and there are no leaks underneath
- Tanker is leaking anti-freeze, will examine closer
- Everything else is going well

Career Staff/Union Report:

-Mitch Remig addressed the board by thanking them the opportunity to speak to them in closed session

Volunteers: None

Public: Monthly workshop meeting will be held on Monday March 19th, 2018 @ 7pm

A motion was made to adopt a resolution by Robert Brady at 7:55pm to go into closed session. Seconded by Don Robbins

Adjournment:

A motion was made by Ken Hagen to adjourn meeting at 9:57pm. Don Robbins seconded

Respectfully Submitted,

Barbara Brady

Recording Secretary

